

## TOEIC Part 5 Practice #19

Choose which of the four answers would best fit the blank in the sentence.

1. The manager asked the staff to submit their reports by Friday, but only a few employees actually \_\_\_ them on time.  
(A) submitting  
(B) submitted  
(C) submits  
(D) submit
2. The company's new policy will be implemented next month, and all employees are expected to \_\_\_ it carefully.  
(A) adhere to

完全版テキストはレッスン前に“教材名”を講師に伝えてください。

(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

- (A) produce  
(B) produced  
(C) producing  
(D) produces
4. The technician explained that the machine would not operate properly \_\_\_ the main power supply was restored.  
(A) unless  
(B) if  
(C) while  
(D) although
5. Mr. Khan was recognized for his dedication and hard work, which greatly \_\_\_ the success of the project.  
(A) contributed to

- (B) contribute
- (C) contributing
- (D) contribution

6. The marketing campaign was successful largely because the team \_\_\_\_ the right audience at the right time.
- (A) targeted
  - (B) targets
  - (C) targeting
  - (D) target
7. The financial advisor suggested that the company \_\_\_\_ its budget more carefully to avoid overspending.
- (A) reviewing
  - (B) reviewed

完全版テキストはレッスン前に“教材名”を講師に伝えてください。

(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

- (C) locked
  - (D) locks
9. The customer service department is committed to resolving all complaints \_\_\_\_ possible.
- (A) quick
  - (B) as quickly as
  - (C) quicker
  - (D) quickest
10. The seminar will provide useful insights into how companies can remain competitive in a market that is constantly \_\_\_\_.
- (A) changes
  - (B) changing

- (C) changed
- (D) change

11. The new policy requires that all expense claims be submitted with proper receipts in order to be \_\_\_\_.
- (A) approve
  - (B) approving
  - (C) approved
  - (D) approval
12. The software update was released yesterday, but several users reported that it still contained some minor \_\_\_\_.
- (A) error
  - (B) errors
  - (C) erroneous

完全版テキストはレッスン前に“教材名”を講師に伝えてください。

(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

- (D) succeeding
14. The research team found that customer satisfaction improved significantly \_\_\_\_ the new service procedures were introduced.
- (A) besides
  - (B) while
  - (C) if
  - (D) after
15. The supervisor reminded employees that safety guidelines must be followed at all times to prevent workplace \_\_\_\_.
- (A) incident
  - (B) incidents
  - (C) incidentally

(D) incidentals

16. The shipment was delayed because the supplier \_\_\_\_ to confirm the order in time.  
(A) fails  
(B) failed  
(C) failing  
(D) fail
17. The conference center can accommodate up to 1,000 participants, making it an ideal location for large \_\_\_\_.  
(A) gather  
(B) gathers  
(C) gatherings  
(D) gathered

完全版テキストはレッスン前に“教材名”を講師に伝えてください。

(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

(D) considered

19. The executive board agreed to postpone the vote until all members had \_\_\_\_ to review the proposal.  
(A) chance  
(B) chances  
(C) chanced  
(D) changing
20. The airline announced that all flights would be delayed due to the storm, but passengers would be rebooked at no \_\_\_\_ cost.  
(A) add  
(B) added  
(C) additional

(D) addition

**21.** The manager emphasized that all employees should arrive at least ten minutes early for meetings to ensure they begin on \_\_\_\_.

- (A) timely
- (B) time
- (C) timing
- (D) times

**22.** The new policy will not take effect until it has been officially \_\_\_\_ by the board of directors.

- (A) approval
- (B) approved
- (C) approving
- (D) approve

完全版テキストはレッスン前に“教材名”を講師に伝えてください。

(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

**24.** Due to unexpected demand, the company decided to hire more workers to meet production \_\_\_\_.

- (A) schedules
- (B) scheduled
- (C) scheduling
- (D) schedule

**25.** The new office building was designed with several environmentally friendly features, including energy-efficient \_\_\_\_ systems.

- (A) ventilate
- (B) ventilated
- (C) ventilation



(D) ventilating

26. The director insisted that every employee \_\_\_\_ the training before using the new software system.  
(A) complete  
(B) completes  
(C) completing  
(D) completed
27. The accounting team is responsible for ensuring that all invoices are processed \_\_\_\_ and accurately.  
(A) prompt  
(B) promptly  
(C) prompting  
(D) prompts

完全版テキストはレッスン前に“教材名”を講師に伝えてください。

(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

29. The CEO noted that the company's profits have increased steadily \_\_\_\_ the last five years.  
(A) for  
(B) at  
(C) during  
(D) since
30. The museum offers free admission on Mondays, which encourages more people to \_\_\_\_ the exhibits.  
(A) visit  
(B) visits  
(C) visiting

(D) visitor

**31.** The equipment should be inspected regularly to prevent accidents that could occur if it is not properly \_\_\_\_.

- (A) maintain
- (B) maintaining
- (C) maintenance
- (D) maintained

**32.** All employees are encouraged to take part in the charity event, which will \_\_\_\_ place downtown this weekend.

- (A) take
- (B) took
- (C) takes
- (D) taken

完全版テキストはレッスン前に“教材名”を講師に伝えてください。

(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

**34.** The candidate was chosen for the position because she demonstrated excellent problem-solving skills during the \_\_\_\_ interview.

- (A) initial
- (B) initials
- (C) initiate
- (D) initiation

**35.** The director announced that all staff must attend the workshop, regardless of their department or work \_\_\_\_.

- (A) assignment
- (B) assign
- (C) assigning

(D) assigned

**36.** The budget proposal was accepted after several changes \_\_\_\_ made by the finance committee.

(A) were

(B) was

(C) being

(D) are

**37.** The new software application is easy to use, even for employees who are not very \_\_\_\_ with computers.

(A) familiar

(B) familiarity

(C) familiarly

(D) familiarize

完全版テキストはレッスン前に“教材名”を講師に伝えてください。

(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

**39.** The company has implemented stricter policies to ensure that confidential information is not shared without prior \_\_\_\_.

(A) permission

(B) permit

(C) permissible

(D) permits

**40.** The manufacturer announced that the defective products would be replaced at no cost to the customer, and shipping fees would also be \_\_\_\_.

(A) include

(B) including

(C) included

(D) includes



## Answers

- |       |       |
|-------|-------|
| 1. B  | 30. A |
| 2. A  | 31. D |
| 3. B  | 32. A |
| 4. A  | 33. C |
| 5. A  | 34. A |
| 6. A  | 35. A |
| 7. C  | 36. A |
| 8. C  | 37. A |
| 9. B  | 38. C |
| 10. B | 39. A |

完全版テキストはレッスン前に“教材名”を講師に伝えてください。  
(リンクだけ送っても講師には伝わりません。)

伝え方：スカイプチャット or 予約時のコメント欄に記入

Please inform your teacher "name of the material" before the lesson.

(Sending a link won't convey the message.)

How to inform: Write it in the Skype chat or the comments section when making a reservation.

- 17. C
- 18. A
- 19. A
- 20. C
- 21. B
- 22. B
- 23. B
- 24. A
- 25. C
- 26. A
- 27. B
- 28. C
- 29. A